

## **WELCOME TO ROSEDALE SPORTSMEN'S ASSOCIATION**

This informational booklet has been assembled in the hopes of making your membership in Rosedale Sportsmen's Association more beneficial. It is comprised of a brief description of our club; a listing of current programs; the Rules and Regulations; and the club Constitution and By-Laws.

You are welcome to attend the Association's two monthly meetings both of which are held at 7:30pm in the club house:

- Board of Directors – 1<sup>st</sup> Wednesday
- General Membership – 3<sup>rd</sup> Wednesday

We hope your membership in Rosedale Sportsmen's Association will be a happy and productive one.

Regards and Good Shooting!

**Rosedale Sportsmen's Association, Inc.**

Physical Address:  
51 Rosedale Road  
Cheswick, PA 15024

Mailing Address:  
P.O. Box 172  
Cheswick, PA 15024

Coordinates:      N 40degrees 33.828'  
                              W 79degrees 49.542'

Web site: [www.rosedalesportsmen.org](http://www.rosedalesportsmen.org)

## **A DESCRIPTION OF THE CLUB**

Rosedale Sportsmen's Association is a private club for members and guests only. The facilities consist of 184 acres, in Indiana Township. The Association was incorporated in Pennsylvania as a non-profit on September 16, 1938 and has a membership of approximately 350 people.

The club has three well lighted trap and skeet ranges; a combination field set up for international skeet, five stand and wobble trap; an outdoor range, of up to 300 yards, set up for silhouette; and a 50 foot indoor pistol range located in the basement of the club house. We also have an area that can be used as an archery range.

The outdoor range is open to any member and their guest daily from 9am until dusk. However, the range is closed for club sanctioned shoots and when the trap and skeet ranges are scheduled to be in use. The outdoor range is also closed during maintenance. Please check the website and/or the club house bulletin board for shoot schedules.

The indoor range is open daily to any member and their guest from 9:00am to 10:00pm. However, the indoor range is closed to the general membership during any scheduled marksmanship classes; when there are events using the upstairs facilities or when volunteers are working in the club house.

Conversely, the upstairs facilities are closed during any regularly scheduled events in the indoor range.

## **MEMBERSHIP EXPECTATIONS**

Being a member of Rosedale Sportsmen's Association means that you have elected to join a group of people whose interests are similar to yours.

We ask that you take an interest in your club:

- Come to the General Membership meetings
- Come out and work on some periodic work days – they are interesting and fun
- Share your special interests or talents (i.e., carpentry, electrician, gardening) with a Director or an Officer so that we can occasionally call on your particular expertise

Most of all enjoy your club, that's why it's here.

## **GOVERNING BODY**

Rosedale Sportsmen's Association functions under the direction of Trustees, Directors and Officers. The position of Trustee is filled from the ranks of the Board of Directors. The Board of Directors consists of 9 elected members, and Association Officers (President, Vice-President, Secretary and Treasurer). Any member in good standing, with one year tenure may be elected to a term as a Director or Officer. Any member may run for any of these positions, BUT you must be willing to work. The Board of Directors and Officers are needed at every meeting. If you feel you can help, please run.

## **RULES FOR ROSEDALE SHOOTER AND GUESTS TO OBSERVE**

- 1. The use of glass or plastic bottles, rocks or hard breakable objects as targets is strictly prohibited. Such objects make for dangerous shooting and are a hazard when mowing the lawn.**
- 2. Keep all firearm actions open when not shooting. Don't make your neighbor nervous.**
- 3. Don't go down range until all other shooters are aware of your intent. Ask for a "CLEAR" and when all agree, you may proceed down range.**
- 4. Tracer or armor piercing bullets are strictly prohibited anywhere on club grounds.**
- 5. No "cowboy pistol quick draws" are permitted anywhere on the club grounds.**
- 6. Only .22 caliber rim-fire rifles and straight wall handgun cartridges are allowed on the indoor range. Shotgun or automatic weapons are not allowed on the indoor range.**
- 7. Do not point handguns upward when using the indoor range. Put your gun down if your arms need a rest. Remember there may be people overhead.**
- 8. On the trap and skeet ranges, use only shotguns using 7 1/2 or smaller shot sizes.**
- 9. Do not shoot outdoor target stands or the center posts on the indoor range.**
- 10. Don't be a litterbug! Clean up the ranges after use, including picking up hulls and brass. The clean up and lawn mowing details usually fall on a few dedicated members. Your generosity in volunteering assistance will be appreciated.**

**11. NO alcoholic beverages are to be used on any of our ranges. Alcohol and gunpowder don't mix.**

**12. No shooting while trains pass.**

**13. Applicants for membership must attend a regular monthly meeting for their application to be considered. The Board of Directors may grant an exception to this rule for individuals whose work schedule precludes attendance. For those rare incidences three or more Directors or Trustees must meet with the applicant along with their sponsor.**

**14. A member in good standing may hold only one position - Officer, Director or Trustee - at a time.**

**NOTE: Failure to follow the rules and /or By-Laws could result in disciplinary action up to and including revocation of membership in the Club.**

## **CONSTITUTION**

### **1. Name**

**The name of this organization shall be the "Rosedale Sportsmen's Association, Inc."**

### **2. Object**

**The objective of the organization shall be the encouragement of civilian marksmanship and sports afield among citizens of the United States with a view toward a better knowledge on part of such citizens of the safe handling of firearms as well as improved marksmanship, and to further the good fellowship and self discipline which are essentials of good sportsmanship.**

# **BY-LAWS**

## **Article 1            Membership**

### **Sec. 1            General**

**Any citizen of the United States of America, eighteen years of age or older may become a member with approval of three-fourths (3/4) of the active members present, and upon payment of the prescribed dues and fees.**

### **Sec. 2            Annual Members**

**Members who are family or senior members with dues paid.**

### **Sec. 3            Family Members**

**Spouse and children in the same household (children no older than twenty-one years of age) of an adult paying member and that this membership carries one vote only.**

### **Sec. 4            Up-Grading Family Membership**

**At the age of 21 a family member may up-grade to a full adult member upon receipt of membership dues. At this time there is no initiation fee if done within one year of reaching twenty-one.**

### **Sec. 5            Senior Family**

**Spouse of a 65 or older adult paying member. This membership carries one vote.**

### **Sec. 6            Guests**

**Rosedale Sportsmen's Association is a private club for members and guests. All guests must be accompanied by a member and must register inside the club house, listing name, address, date and member's name and activity. Guest are limited to 3 visits in a 2-month time period, after which they must join Rosedale Sportsmen's Association to utilize any club facility. A guest whose primary residence is greater than 50 miles from Rosedale Sportsmen's Association is excluded from the number of visits.**

**Rosedale Sportsmen's Association reserves the right to prohibit any non-member from club property.**

**Sec. 7 Reciprocity**

**Participants in events on Rosedale Sportsmen's Association calendar of events are entitled to Reciprocity between their visiting team and Rosedale Sportsmen's Association.**

**Sec. 8 Eye and Ear Protection**

**All persons present on all ranges must wear Eye and Ear Protection whenever the range is being used. This includes, but is not limited to: Shooters, Pullers/Referees, Trap Help, Machine Loaders and Spectators. This includes all indoor and outdoor ranges.**

**Article 2 Dues and Initiation Fees**

**Sec. 1 Annual Dues**

**The Board of Directors shall specify the annual dues, and those dues may be set or changed by the board by straight majority vote.**

**Sec. 2 Initiation Fee**

**A fee may be set by the Board of Directors at any time they so desire, subject to the approval of the general membership, who have paid their annual dues, and may be subsequently changed or abolished as becomes necessary for the good of the Association.**

**Article 3 Meetings of the Association**

**Sec 1 Regular Meeting**

**Regular meetings shall be the Third Wednesday of each month.**

**Sec. 2 Special Meetings**

**A special meeting may be held at any time upon the call of the Chairman of the Board of Directors, by action of the Board of Directors, or upon demand in writing stating the purpose of the**

**special meeting, signed by not less than ten Trustees, or a majority of the Directors and Trustees, which ever is lesser in number, or by written request signed by one third (1/3) of the active membership. Notice of the special meeting must be given to Directors, Officers and Trustees not less than ten days prior to the meeting.**

**Sec 3 Meetings of the Board of Directors**

**Meetings of the Board of Directors may be held at periodic times designated by a majority of the directors. All annual members are invited to attend the meetings. Any change of normal meeting dates shall be announced at the previous regular meeting. At no time shall any person have more than one vote.**

**Sec. 4 Annual Meetings of Trustees and Directors**

**An annual meeting of Trustees and Directors shall be held within thirty (30) days of the Second Friday of January. The purpose of this meeting is to review the accomplishments, problems and general condition of the Association to fill vacancies on the Board of Trustees, arrange for the yearly financial audit, and receive the annual president's report and to arrange for the review of the Association's records. The Chairman of the Board of Directors shall preside at these Annual meetings.**

**Sec. 5 Chairman of the Board**

**The President shall fill the position of Chairman of the Board of Directors.**

**Sec. 6 Special Trustee meetings**

**A special meeting of Trustees may be held at any time upon call of the President, or on demand in writing stating the purpose of the special meeting, signed by a majority of the Trustees. Notice of the special meeting must be given to all trustees not less than ten days prior to the meeting.**



## **Article 4                    Voting Privileges**

### **Sec. 1                    Voting privileges of Annual Members**

**Annual members who have paid their annual dues shall have one vote on all questions which may be brought before the Association at regular meetings. If two (2) or more members raise issues/s with a prior Directors decision, the issue/s will be remanded to the next routine Directors meeting for reconsideration. If the Directors reconsideration decision does not resolve the issue/s, members may make a motion to bring the issue to a vote at the general monthly meeting.**

### **Sec. 2                    Voting Privileges of the Board of Directors**

**Each member of the Board shall have one vote at a regular meeting of the Board of Directors.**

### **Sec. 3                    Voting Privileges of Trustees**

**Each active Trustee shall have one vote at any Special Board Meetings and the Annual Meeting. Those annual members and Trustees who have not paid their annual dues shall have no vote.**

### **Sec. 4                    Quorum**

**At a regular meeting of the general membership, a quorum shall consist of fifteen (15) members. At a regular meeting of the Board of Directors, a quorum shall consist of a majority of the Board of Directors. At a special meeting, or the Annual Meeting of Trustees and Directors, a quorum shall consist of a majority of the Trustees and Directors.**

## **Article 5                    Board of Trustees**

### **Sec. 1                    Composition of the Board of Trustees**

**Trustees shall be elected from active members who have served one or more full terms on the Board of Directors. The number of Trustees shall be a total of ten (10) Trustees. The Board of Trustees shall meet and elect a Chair person to serve for two years. The chairperson may call meetings of the Trustees. Trustees shall record minutes of their meetings.**

**Sec. 2 Term of Office**

**Trustees are to remain in office as long as they continue to pay their dues, provided that they may resign from office at any time upon written notice of the intent to do so to the Board of Directors. Such notice to be read at the Annual meeting of Directors and Trustees. If a trustee resigns or is removed from office, the Board of Directors will appoint a temporary Trustee until the next special meeting. Trustees are expected to attend a minimum of five regular meetings per year.**

**Sec. 3 Duties of the Board of Trustees**

**a) The Board of Trustees shall review or cause to be audited all book and records of the Association at least once a year. At least once a year the Trustees shall review the club's insurance coverage, gas lease, property assessment, and investment portfolio, other issues related to the club's assets and archive the club minutes.**

**b) The Board of Trustees shall hold all real estate and physical assets of the Association and monies received from such items.**

**Sec. 4 Removal of Trustees**

**Trustees may be removed from office by three quarter (3/4) majority vote of Trustees and Board of Directors present at a special meeting. Before removal from office the Trustee must have a chance to defend himself/herself. He/she must be notified of the proposal by registered mail.**

**Sec. 5 Trustee Election**

**The positions of Trustee shall be filled by election by the Board of Directors and Trustees at a Special meeting.**

**Article 6 Nominating Committee**

**Sec. 1 Nominating Committee Appointment**

**The President of the Association shall appoint a nominating committee of three members from the general membership by September.**

**Sec. 2 Duties of the Nominating Committee**

**The committee shall nominate for the positions of:**

**President  
Vice-President  
Treasurer  
Secretary**

**Three members of the Board of Directors. Whose term shall be three (3) years. These nominations shall be made from the general membership. Additional nominations may be made from the floor at the time of the election meeting.**

**Article 7 Board of Directors**

**Sec. 1 Duties of the Board of Directors**

**The Board of Directors shall transact all business/financial affairs associated with the daily operation of the Association.**

**Sec. 2 Composition of the Board of Directors**

**The Board of Directors shall consist of nine (9) elected members, and four (4) elected officers. The elected members of the Board shall be elected for terms of three (3) years, with terms arranged that three (3) shall be replaced each year.**

**Sec. 3 Nomination and Election of the Board**

**Any member of the Association in good standing and who has one year of membership may be elected to the Board of Directors. The three members of the Board of Directors to be replaced each year shall be elected in November, and shall take office December 1<sup>st</sup> of each year.**

**Sec. 4 Removal of a member of the Board**

**Any member of the Board of Directors shall be removed from office at a special meeting of the Board of Directors and Trustees by a three quarter (3/4) majority vote of those mentioned above present. Before removal from office the member must have**

a chance to defend himself/herself. He/she must be first notified of the proposal by registered mail. Any member of the Board of Directors who resigns or who misses three consecutive meetings without reasonable excuse shall be replaced with notification by registered mail of his replacement.

**Sec. 5 Replacement of Vacancies of the Board**

The Board of Directors shall elect, by a three quarters (3/4) majority vote of those Board members present at any regular meeting of the Board, replacement for vacancies in the membership of the Board. The members so elected shall hold office until the expiration of the term of the member being replaced.

**Sec. 6 Duties of the Chairman of the Board**

The Chairman of the Board shall preside at all meetings of the Board of Directors and all special meetings. He/she shall perform all other duties which usually pertain to his office.

**Sec. 7 Vice- Chairman of the Board**

In the absence of the Chairman of the Board, the Vice-Chairman shall serve as Chairman. The Chairman shall choose the Vice – Chairman from the Board of Directors.

**Article 8 Officers of the Association**

**Sec. 1 General**

The General officers of the Association shall consist of a President, Vice-President, Secretary, and Treasurer, elected by the general membership.

**Sec. 2 Election of Officers**

The General officers shall be nominated in October by the nominating committee and elected in November, and shall hold office for two (2) years or until their successors are elected. Nominations and elections shall take place at the regular meeting. Any member in good standing is eligible for election. If, for good cause, elections cannot be held at the normal time, they shall be

held as soon after as practical. Officers so elected shall take office December 1<sup>st</sup>.

**Sec. 3 Duties of the General Officers**

The General Officers shall conduct the regular meetings of the Association.

**Sec. 4 Duties of the President**

The President shall preside at all regular meetings of the membership of the Association and shall fulfill all other duties, which normally pertain to this office. He/she shall appoint all committees and delegates, subject to Board of Directors approval. He/she shall prepare and present an annual report at the annual meeting.

**Sec. 5 Duties of the Vice-President**

The Vice-President shall perform all the duties of the President in the absence of the President, and shall further perform those duties, which the President may delegate to him/her.

**Sec. 6 Duties of the Secretary**

The Secretary shall conduct all official correspondence of the Association & shall keep true record of all meetings of the Association.

**Sec. 7 Duties of the Treasurer**

The Treasurer shall have charge of all funds of the Association and shall place the same in such bank or banks as approved by the Board of Directors. Such money shall be withdrawn by check signed by Treasurer and countersigned by the President for payment of such bills as have been approved by the Board of Directors. He/she shall keep an accurate account of all his transactions and shall render a detailed report at each regular meeting or when requested by the Board of Directors. The treasurer shall also have custody of the master set of books of the Association. The Treasurer shall be responsible for the collection of fees and assessments.

**Sec 8 Duties of the Membership Chairman**

**All membership activities, dues collection, application distribution, renewal notices, etc. shall be through the Membership Chairman.**

**Sec. 9 Removal of Officers**

**Any officer may be removed from office at a special meeting by three quarters (3/4) majority vote of the Trustees and Directors present. The officers in question must be given a chance to defend him or her before removal procedures are taken. He/she must first be notified by registered mail of the proposal.**

**Sec. 10 Replacement of an Officer**

**The Board of Directors shall elect, by a three quarters (3/4) majority vote of those Board members present at any regular meeting of the Board, replacement of any officer. A vacancy due to resignation will be filled in the same manner.**

**Sec 11 Officer Work Products**

**The Association shall retain all applicable work products of the Officers, Directors and Trustees. The work products include but not limited to financial reports, association accounting computer files, meeting records, membership lists, etc. The work products shall be made available from retiring officers to the new officer, Director and /or Trustee as applicable in order to maintain continuity of the office and running of the Association. The work products will be considered Association Property.**

**Article 9 Expulsion of Members**

**Sec. 1 Expulsion**

**Any member whose conduct shall be decided by a majority of the Board of Directors and Trustees at a special meeting to have been injurious to the interests or welfare of the Association shall forfeit his/her membership rights, but such a vote shall not be taken without giving the defender at least two (2) weeks notice by registered mail of the charges against him/her.**

**He/she may, within thirty (30) days, appeal a decision of the Boards of Directors and Trustees to the General membership at a regular meeting called for that purpose, but it shall require (2/3) majority vote of all members present to reverse the decision of the Boards of Directors and Trustees.**

## **Article -10            Amendments to Constitution and By-Laws**

### **Sec. 1            Amendments to the Constitution**

**Amendments to the Constitution may be made only by a  $\frac{3}{4}$  majority vote of Trustees, and members of the Board of Directors and only at a special meeting. Proposed changes will be published on the Club's web site for a 90 day comment period.**

### **Sec. 2            Amendments to the By-Laws**

**The by-Laws may be amended at a special meeting by a  $\frac{3}{4}$  vote of the Trustees, and members of the Board of Directors present at a special meeting. Notice of the proposed changes shall be mailed to: Officers, Trustees and each member of the Board of Director not less than ten days prior to the meeting. Proposed changes will be published on the Club's web site for a 90 day comment period.**

### **Sec. 3            Temporary Amendments**

**The Constitution and By-Laws may be set aside or changed in any respect at the meeting except as provided for in Sec. 1 and Sec. 2 above.**

## **Article -11            Disposal of Real Estate**

### **Sec. 1            Sale**

**There shall be no sale of real estate of the Association in whole or part, except as governed by the Board of Trustees.**

## **Article -12    Sale of Alcoholic Beverages**

### **Sec. 1            Sale**

**The sale of Alcoholic beverages by the Association is prohibited.**

**Sec. 2 Use of Alcohol/Drugs**

**The use of, or being under the influence of Alcoholic beverages and/or drugs on the indoor or outdoor ranges is strictly prohibited.**

**Article -13 Rental of Grounds**

**Sec. 1 Rental**

**The rental of the Association grounds and buildings is prohibited.**

**Article -14 Cancellation or Nullification conflicting By-Laws**

**Sec. 1 Cancellation**

**All laws or by-laws conflicting with the foregoing By-Laws or any portion thereof approved at the Board of Directors meeting, November 21, 2002 are hereby declared null and void.**

**Article -15 Order of Meetings**

**Sec. 1 Meetings**

**All meetings of the Association shall be governed along the lines of Roberts "Rules of Order."**

**Revisions approved by the  
Directors and Trustees  
April 7, 2010**